

Discharge & Readmit a Patient to Community Hospice

The **Discharge & Readmit Navigator** allows the primary team provider to complete the discharge on the current encounter, and Community Hospice providers to place orders on the new encounter. When this process is initiated, Nursing, Transfer Center, and Pharmacy must all be prepared to execute their parts of the workflow as quickly as possible to avoid any delay in care. For any questions related to any Community Hospice workflow please call the **Patient Priority Line 1-877-699-7300**



Prior to Discharge by the Primary Provider


1. Place the *IP Consult to Social Work for Hospice* and type in a reason for consult “Admit to Hospice General Inpatient Care”.
2. You will be notified by the liaison to proceed with the Discharge/Readmit for Hospice.
3. If the patient does not have a current order for a DNR code status, place the *DNR* order through *Manage Orders*.

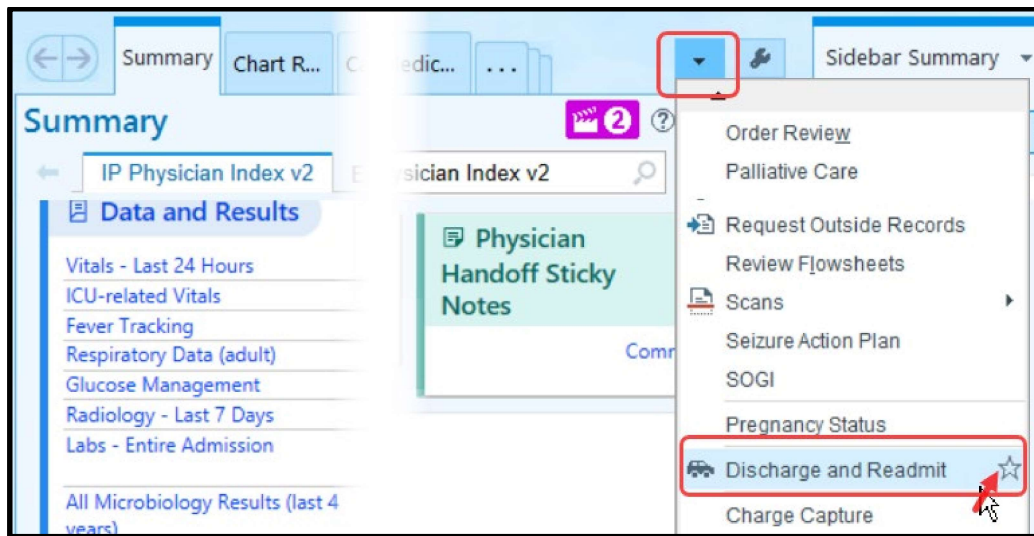


Discharge by Primary Provider (UF Health Provider)



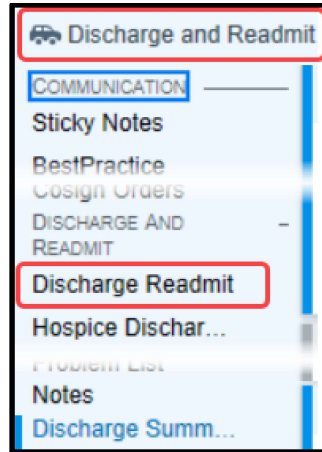
ALL ORDERS MUST BE PLACED IN THE DISCHARGE/READMIT NAVIGATOR. DO NOT USE THE ADT NAVIGATOR.

1. Select the arrow to open the additional activities from the activity menu on the top and select the  **Discharge and Readmit** navigator.

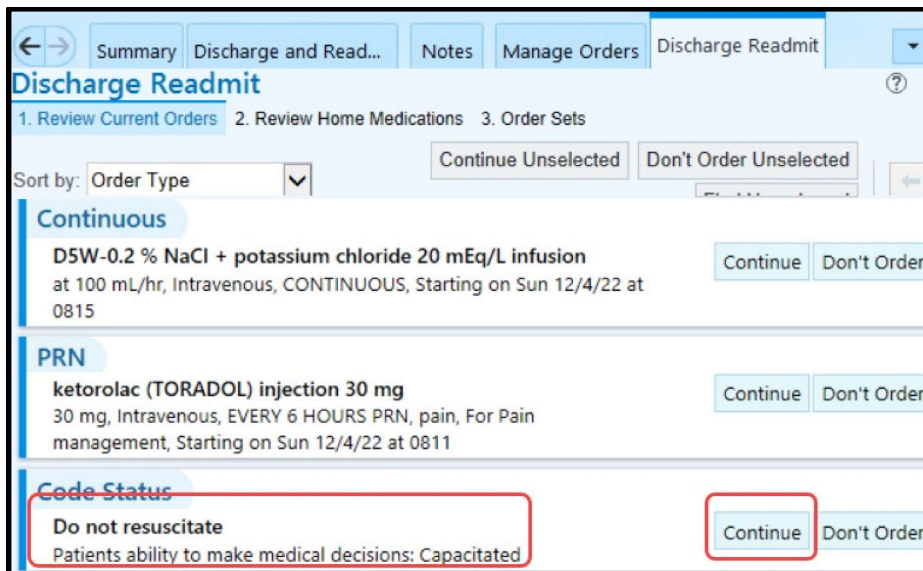


2. Click on the **Discharge Readmit** activity in the *Discharge and Readmit* navigator.

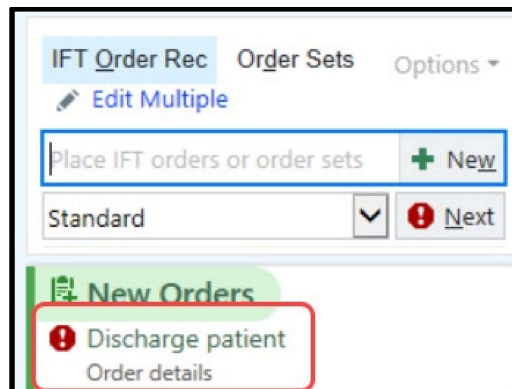
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3. *Review Current Orders:* Mark **Continue, Don't Order, or Reorder** as appropriate. You must continue the *Code Status* order, *Do not resuscitate*.



4. *Review Home Medications:* Mark **Order, Replace, Don't order, or Discontinue** as appropriate.
5. *Order Sets:* The *Discharge patient* order will populate on the right side in the sidebar.



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Within the *Discharge patient* order, set the **Disposition to Dschg to Hospice-Medical Facility**.

- All orders will be viewable from the sidebar: Review the orders, make changes if needed, and sign. This will hold over the orders for release on the new EPIC encounter.



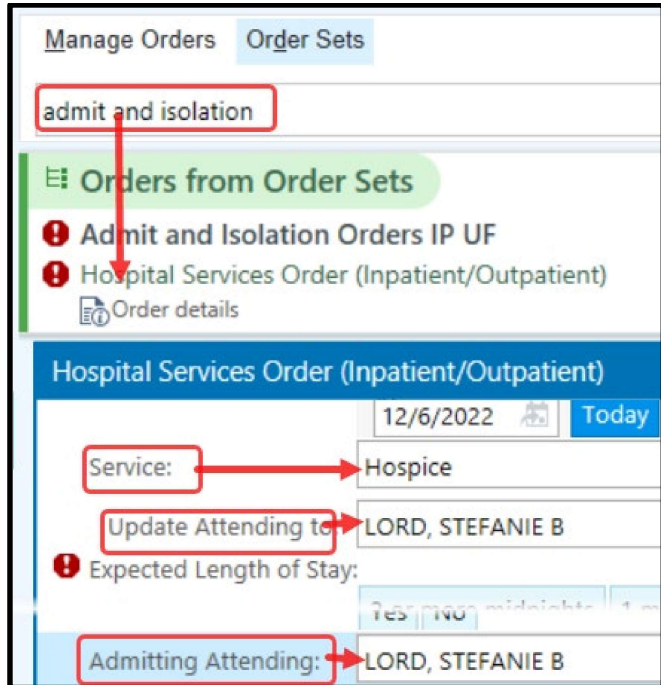
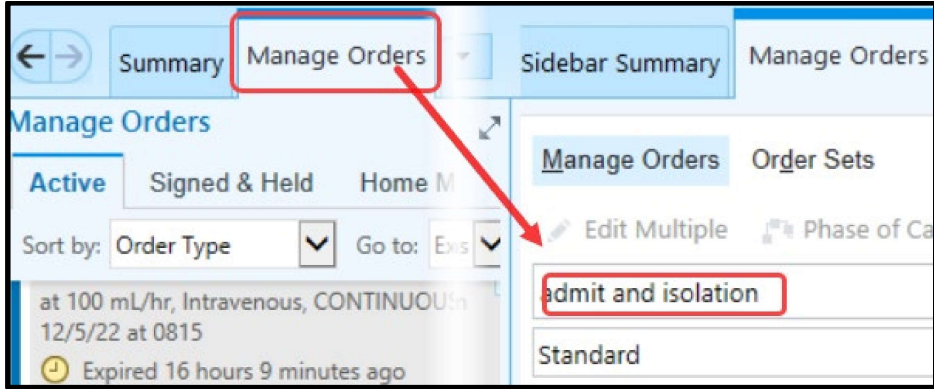
Readmit by Community Hospice Provider

- Make sure you are selecting the correct encounter when you open the chart, it should be the most recent admission encounter with Dr. Lord as the *Provider*.

Encounter	Episode	Status	Date	Class	Provider	Reason	Disch Date/Time
Admission		Admitted	12/06/2022	ent	Lord, Stefanie B, MD	Dying	
Admission		Discharged	12/05/2022	ent	Stethoscope, Sam, MD	MOTOR V	12/06/2022 1000

- Go to **Manage Orders** and place the **Admit and Isolation Orders IP UF**.
 - Select **Hospice** as the *Service*.
 - Add **Dr. S. Lord** as the **Hospice Attending**, in both *Update Attending to* and *Admitting Attending* fields.

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3. Place **Hospice Orders** order set, if not already ordered.
4. Add any additional orders if needed, and sign.

