

Have you completed an Advance Directive?

If so, have you added it to your medical record?

Your options:

◆ **Provide a copy to your UF Health Provider at your next appointment**

◆ **Fax a copy to:**

Shands Health Information Management Group

(352) 627-4371

◆ **Mail a copy to:**

UF Health Information Management Department

4002 NW 22nd Drive, Gainesville, FL 32605

◆ **Upload the document into your MyUFHealth chart**

1. Log on to your MyUFHealth chart by going to <http://mychart.shands.org>
2. On the home page, find the “Health” tab listed on the top of the page
3. Scroll to the option titled “Advance Care Planning”
4. At the bottom of the page, click “Add a Document”
5. Locate Advance Directive on personal device
6. Once attached, your Advance Directive will be reviewed and attached to your file

◆ **Please Contact (352)-273-6961 with any questions or concerns**

