Private Browsing

Private Browsing helps prevent your browsing history, temporary Internet files, form data, cookies, and user names and passwords from being retained by the browser. This functionality is a good idea to use on a public/shared computer but it can also help isolate your browser and ensure that installed plugins or add-ons can't interfere with the user’s browser session.

Internet Explorer – Directions to turn on: InPrivate Browsing

http://windows.microsoft.com/en-us/windows/inprivate-faq#1TC=windows-7

To turn on InPrivate Browsing, complete the following steps:

- Double click on the Internet Explorer icon to open a new browsing session.
- Click the Tools icon ; click Safety, then click InPrivate Browsing.
- Open a new Internet tab by clicking this icon.
- You should now see an InPrivate indicator next to the URL bar. Any website that you enter in the URL bar will be InPrivate mode.

Mozilla Firefox – Directions to turn on: Private Browsing


To turn on Private Browsing, do any of the following:

- Double click on the Mozilla Firefox icon to open a new browsing session.
- Click the menu button and then click on New Private Window.
- Open a new Internet tab by clicking this icon.
- You should now see a Private Browsing indicator next to the URL bar. Any website that you enter in the URL bar will be in Private Browsing mode.

Google Chrome – Directions to turn on: Incognito Mode

https://support.google.com/chrome/answer/95464?hl=en

To turn on incognito mode, do any of the following:

- Double click on the Google Chrome icon to open a new browsing session.
- Click the Chrome menu button and then click on New incognito window.
- You should now see an “Incognito” Internet window with the following icon in the upper right corner. Any website that you enter in the URL bar will be in the Incognito mode.
Deleting Temporary Internet Files

Internet Explorer - Clearing Browser Cache/Temporary Internet Files

- Click the Tools icon ; click Internet Options.
- From the General tab located on top of the window, ensure that you have the “Delete browsing history on exit” checked and click Delete.
- On the Delete Browsing History window, ensure that the “Temporary Internet files and website files” is checked before selecting the Delete button.
- Select the Apply, then the Ok button.
- Close and reopen the Internet Explorer window to clear the Internet files.

Mozilla Firefox - Clearing Browser Cache/Temporary Internet Files

- Click the menu button and then click on Options.
- Select the “Privacy & Security” tab on the left side of the window.
- Scroll down to Cookies and Site Data and ensure that the “Delete cookies and site data when Firefox is closed” option is selected. Click on the Clear Data button.
- In the “Clear Data” window ensure that the “Cookies and Site Data” option is checked and click on the Clear, then the Clear Now buttons.
- Close and reopen the Firefox window to clear the Internet files.

Google Chrome - Clearing Browser Cache/Temporary Internet Files

- Click the Chrome menu button and select Settings.
- Choose the “Privacy and security” tab on the left side.
- Select the “Clear browsing data” option.
- Ensure that the “Cookies and other site data” and “Browsing history” are selected.
- Click Clear data button.
- Close and reopen the Chrome window to clear the Internet files.

Continued on next page.
Clearing Saved Passwords

Internet Explorer

- Click the Tools icon ; click Internet Options.
- On the Content tab, find the AutoComplete section and select Settings.
- Select the “User names and passwords on forms” check box, and then click OK.
- To turn off password saving, clear the “User names and passwords on forms” check box.

Mozilla Firefox

- Click the menu button and then click on Options.
- Select the “Privacy & Security” tab on the left side of the window.
- Scroll down to Logins and Passwords and click Saved Logins button.
- Select the web site you wish to remove in the list.

For individual site passwords, select the one you wish to delete, then select Remove.

Google Chrome

- On your computer, open Chrome.
- At the top right, click Profile Passwords.
- Identify the appropriate website name.
- To Remove: To the right of the website name, click More Remove.
- You may need to close and re-open your browser for the changes to take effect.

Safari – Apple

- Enter the Safari menu.
- Choose "Preferences".
- Go to the "Autofill" tab.
- Tap the Edit button for Usernames and Passwords.

Delete the password that corresponds with the site you've selected.